

EARLY CHILDHOOD TEACHER – DUTY STATEMENT

Atlantis Beach Baptist College seeks to employ a Christian, suitably qualified, dedicated and enthusiastic Early Childhood Teacher. The successful applicant will be responsible for teaching Kindergarten and Pre-Primary. It is expected that the appointed teacher will work collaboratively with other staff.

Atlantis Beach Baptist College expects that all staff will, at all times demonstrate the highest possible professional, Christian and ethical standards whilst employed in the ministry of the College.

1. Teaching

- 1.1. Develop learning programs in consultation with other classroom teachers, Literacy and Numeracy Coaches and the Coordinator of Primary.
- 1.2. Develop yearly and termly overviews of planned learning.
- 1.3. Offer a curriculum and learning environment which is inclusive and appropriate for all students, aligning with the Western Australian Curriculum Phase 1 (implementing English, Mathematics, Science and History) and the Western Australian Curriculum Outline.
- 1.4. Offer a program that fully aligns with the Early Years Framework (EYLF) program
- 1.5. Comply with the National Quality Standards (NQS) and be conversant with the school's implementation plan of the NQS.
- 1.6. Display a high level of competence in teaching skills and monitoring of student learning, with particular emphasis on middle year literacy and numeracy development. Knowledge of First Steps would be an advantage.
- 1.7. Use data and effect sizes to measure student performance and shape teaching and learning programs.
- 1.8. Offer an inclusive and differentiated curriculum.
- 1.9. In consultation with the Intervention Team and parents, develop, monitor and report on, Curriculum Adaption Plans (CAP), and Individual Education Priorities (IEP) plans.
- 1.10. Seek opportunities through professional development for personal growth in teaching.
- 1.11. Attend all Staff and Primary team meetings as required.
- 1.12. Demonstrate a desire and ability to work collaboratively, establishing a rapport and maintaining effective working relationships with students, parents and staff of the Atlantis Beach Baptist community.
- 1.13. Working and maintaining effective communication with all staff, Literacy and Numeracy coaches, Gifted and Talented Coaches, specialist staff and Educational Assistants.
- 1.14. Build a positive rapport with students and develop teaching strategies for teaching positive behaviour.

2. Reporting/Assessment

- 2.1. Maintain records of student assessment, including anecdotal records, observation checklists and general assessment. Produce assessment schedules with other teachers and maintain authentic and transparent recording for students and parents.
- 2.2. Accurately monitor progress of students, giving regular feedback to children, parents and other teaching staff, being particularly aware of the need to respond promptly to student and parent concerns.
- 2.3. Conduct "Get to Know You" interviews in Term 1.
- 2.4. Develop workbooks of student work sent home twice each term.
- 2.5. Write Reports for Semester 1 and 2, as well as an Interim report in Term 1.

3. Other duties

- 3.1. Actively participate in the College co-curricular program.

- 3.2. Attend after school and evening meetings and undertake duties related to the role in the Primary School including Learning Journey Term 3, Graduation Events and Parent Evenings.
- 3.3. Other duties as requested by the Principal.

4. Qualifications

A teaching qualification, recognized by the Teachers Registration Board of Western Australia. The successful applicant will have excellent inter-personal and professional qualities, including compassion, high order written and oral communication skills, initiative and the ability to work as part of a team.

Qualifications for Teachers in Pre-Kindergarten and Kindergarten must comply with ACECQA list of approved qualifications for Early Childhood educators available at <http://www.acecqa.gov.au/qualifications-checker>.

5. Essential

A current Police Clearance and Working with Children's Check is a requirement for this position.

6. Desirable qualifications

Current First Aid Certificate